

50334

National Certificate:

Occupationally-Directed Education Training and Development Practices

NQF Level 05

Credits: 151
Duration: 1 Year
Type: National Certificate

Accreditation
Education, Training and Development
Practices Sector (ETDP SETA)
Accreditation No: ETDP10602

Entry Requirements

- NQF level 4 or Grade 12.
- Those who do not meet the entry requirements can consider first completing SAQA Qualification 50332, National Certificate: Occupationally-Directed Education Training and Development Practices, NQF Level 04, 120 Credits.

Who is this training for?

- Those wishing to obtain a SAQA registered qualification in education and training in the workplace.
- Those people in the workplace that have qualifications and/or experience in a specific field but would like to get involved in training and career development of others.
- Trainers, Facilitators and Assessors.
- Learner Supporters.
- Skills Development Facilitators.
- Learning Material Designers and Developers.
- Training coordinators.
- Training Administrators and Managers
- Those seeking a career in education.
- Employees in the Training and HR Department.



SAQA Qualification 50334, National Certificate: Occupationally-Directed Education Training and Development Practices (ODETDP Level 5 Certificate) is ideal for those who wish to build a career in training and education in any field who has little or no previous exposure to Education and Training or as a starting point for a career in training and education. This qualification is also for those who have been working in the field of training and education and wish to obtain a formal qualification.

Places of work who are involved in skills development of their staff will greatly benefit from having employees who are equipped with this qualification. Skills shortages can be met directly by ETDP practitioners involved in the training and education of the workforce.

Skills and Knowledge Acquired

- Knowledge of Outcomes-Based Education and Training Development.
- Communication and presentation knowledge and skills.
- Facilitate learning (train-the-trainer).
- Conduct assessments and moderations.
- Advise and support learners.
- Design and develop training and assessment material.
- Is a practitioner that is involved in skills development and training in the workplace.
- Performs the duties of a Skills Development Facilitator such as:
 - Promote a learning culture in an organisation.
 - Advise and assist the organisation in the design and implementation of a Quality Management System (QMS).
 - Doing skills audits.
 - Planning skills development interventions.
 - Compiling the Workplace Skills Plan (WSP) and Annual Training Report (ATR).

Assessors, Moderator and SDF Practitioners can register at the various SETA's upon completion.

ENJO Consultants (Pty) Ltd

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Brochure v 2020-01

ETDP SETA: ETDP10602 | MICT SETA: ACC/2015/07/0048 | QCTO: QCTOSDP00180907-1302



What does the ODETD Level 5 Certificate programme entail?

The unit standards for the ODETD qualification, ID 50334, NQF level 5 have been grouped together into skills programmes that focus on the different areas within the qualification as set out below:

Type	ID	Title	NQF Level	Credits	Credits per Module
Module 1: Understanding Outcomes Based Education					
Core	263976	Demonstrate understanding of the outcomes-based education and training approach within the context of a National Qualifications Framework.	5	5	5
Module 2: Communication & Presentation Skills					
Fundamental	115789	Sustain oral interaction across a wide range of contexts and critically evaluate spoken texts.	5	5	20
Fundamental	115790	Write and present for a wide range of purposes, audiences and contexts.	5	5	
Module 3: Facilitator Training Programme					
Core	117871	Facilitate learning using a variety of given methodologies.	5	10	10
Module 4: Assessor Training Programme					
Core	115753	Conduct outcomes-based assessment.	5	15	15
Module 5: Moderator Training Programme					
Elective	115759	Conduct moderation of outcomes-based assessments.	6	10	10
Module 6: Learner Support Training Programme					
Core	117865	Assist and support learners to manage their learning experiences.	4	5	17
Core	117874	Guide learners about their learning, assessment and recognition opportunities.	5	6	
Core	123396	Define target audience profiles and skills gaps.	4	6	
Module 7: Design & Develop Learning Material Training Programme					
Core	123397	Evaluate a learning intervention using given evaluation instruments.	5	10	45
Elective	123401	Design outcomes-based learning programmes.	6	15	
Elective	123394	Develop outcomes-based learning programmes.	5	10	
Elective	115755	Design and develop outcomes-based assessments.	6	10	
Module 8: Skills Development Facilitator Training Programme					
Elective	15217	Develop an organisational training and development plan	5	6	39
Elective	15218	Conduct an analysis to determine outcomes of learning for skills development and other purposes	6	4	
Core	15221	Provide information and advice regarding skills development and related issues	5	4	
Core	15227	Conduct skills development administration in an organisation	4	4	
Elective	15228	Advise on the establishment and implementation of a quality management system for skills development practices in an organisation	5	10	
Elective	15232	Coordinate planned skills development interventions in an organisation	6	6	
Elective	252041	Promote a learning culture in an organisation	5	5	
Total Credits					

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How is this qualification completed?

Training is provided to individuals or to corporates. This qualification can be completed as following:

- **Class Attendance**
 - This option is available to corporates and individuals.
- **Distance Learning**
 - This option is available to corporates and individuals.
- **Recognition of Prior Learning (RPL)**
 - Qualifying learners may be able to complete the qualification as RPL.
- **Learnerships**
 - Qualifications can be presented for corporates as learnerships.
- **Support**
 - Support is available to learners via Skype, email, phone or setting up an appointment to meet with one of our facilitators for guidance.

When can I enrol/book for training?

- Training can be enrolled for at any time of the year.

Does one need to write exams?

No, one does not need to write exams, the portfolio will be assessed to determine competence.

Assessment, Verification and Certification

- The Portfolios of Evidence will be assessed by a registered assessor.
- Each module will be assessed as it is completed.
- When the learner is declared competent, the assessor will forward the assessment report to the learner and the Portfolio of Evidence will be submitted to the ENJO Moderator for moderation.
- Results need to be verified by the SETA before the Statement of Results (SoR) and certificate are issued.
- On successful completion of all the modules, ENJO Consultants will upload your results onto the ETDP database.
- The ETDP SETA will capture your results on the National Learner Record Database (NLRD) and issue a Statement of Results (SoR) that will reflect the credits you have earned as well as a certificate.

Bookings and Enquiries

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