

**58761**

**Further Education & Training Certificate:  
Early Childhood Development**

**NQF Level 04**

Credits: 173  
Duration: 1 Year  
Type: Further Education & Training Certificate

**Accreditation**  
Education, Training and Development  
Practices Sector (ETDP SETA)  
Accreditation No: ETDP10602

**Entry Requirements**

- Proficiency in English and Mathematical literacy on an NQF level 3/Grade 10 or equivalent.
- Proficiency in a second South African language on NQF level 2.

**Who is this training for?**

- Those wishing to gain the SAQA qualification: 58761: Further Education and Training Certificate: Early Childhood Development (ECD) Qualification Child minders and carers
- Crèche, pre-school or day care centre staff.
- Crèche, pre-school or day care management staff.
- Grade R Teachers
- Day Mothers
- Au Pairs
- Orphanage Staff
- Mothers
- Home School Parents



The SAQA Qualification 58761, Further Education and Training Certificate: Early Childhood Development (ECD) qualification is a qualification that empowers the learner to follow a career in Grade R teaching and pre-school management. Many of those who seek this qualification are already working in the ECD field without a formal qualification or recognition. Learners who have completed this programme successfully can seek employment in the field of Early Childhood Development. This qualification also is a stepping stone to the level 5 diploma in Early Childhood Development.

**Skills and Knowledge Acquired**

An ECD Practitioner (58761) on NQF level 4:

- Plan and prepare for Early Childhood Development.
- Facilitate and monitor the development of babies, toddlers and young children.
- Provide care and support to babies, toddlers and young children.
- Prepares resources, sets up the environment and designs activities to support the development of babies, toddlers and young children.
- Facilitates the holistic development of babies, toddlers and young children.
- Observes and reports on child development.
- Prepares ECD programmes with support.
- Supports children living with HIV and AIDS.
- Facilitates numeracy, literacy and life skills programmes in the reception year.
- Works with families and communities to support childhood development.
- Can produce a business plan for a new venture.
- Can develop, implement and evaluate a marketing strategy for a new venture.

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## How Does One Become an ECD Practitioner / Grade R Teacher / ECD Manager?

You need to:

- Enrol for the SAQA Qualification 58761: Further Education & Training Certificate: Early Childhood Development, NQF Level 04
- Complete the different skills programmes making up the full qualification.
- Compile and submit portfolios of evidence for assessment.



## How is this qualification completed?

Training is provided to individuals or to corporates. This qualification can be completed as following:

- Training can be provided to individuals or to corporates.
- Learners can **enrol per module** or for **the full qualification**.
- Learners who may have completed some of the modules previously are welcome to complete outstanding modules for this qualification.
- This qualification is to be completed in one year. The pace that the learner works at also impacts the duration and may be completed sooner.
- Those who enrol per module have 3 months to complete and submit the portfolio of evidence.
- Training can be enrolled for at any time.

### For Individuals:

- Individuals can complete this qualification through distance learning.
- Support is available to learners via Skype, email, phone or setting up an appointment to meet with one of our facilitators for guidance.
- Learners will be required to work through the learner guide and portfolio of evidence.
- The learner will be required to submit the portfolio of evidence for assessment. The portfolio of evidence contains proof of your ability to apply the newly acquired knowledge and skills in the workplace. The questions in the Portfolio of Evidence are all covered in the learner guide.

### Group Bookings, Educational/Institutional or Corporate Bookings:

Training classes can be arranged for groups or corporates and can be tailored to the client's needs. ENJO Consultants are willing to work alongside the client to meet the client's needs for this training within the requirements of the training programme. Training classes can take place either at the client site or at ENJO Consultants. Training dates can be mutually agreed upon for groups/corporates at the client site or at ENJO Consultants

## What does the ENJO Consultants ECD Training Programme Entail?

The ECD qualification, ID 58761, NQF level 4 consists of seven (7) modules. The unit standards have been grouped together into modules/skills programmes that focus on the different areas within the qualification. To complete the full qualification learners have to complete Modules 1 – 7. Module 8, Child Care Management (Credits: 21) is optional and can be added to the qualification if learners so wish.

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## Unit Standards and Modules for this Qualification

Type	ID	Title	NQF Level	Credits	Credits per Module
<b>Module 1: Communication (Credits: 20)</b>					
Fundamental	<a href="#">119459</a>	Write/present/sign for a wide range of contexts	4	5	20
Fundamental	<a href="#">119462</a>	Engage in sustained oral/signed communication and evaluate spoken/signed texts	4	5	
Fundamental	<a href="#">119469</a>	Read/view, analyse and respond to a variety of texts	4	5	
Fundamental	<a href="#">119471</a>	Use language and communication in occupational learning programmes	4	5	
<b>Module 2: Communication Second Language (Credits: 20)</b>					
Fundamental	<a href="#">119457</a>	Interpret and use information from texts	3	5	20
Fundamental	<a href="#">119465</a>	Write/present/sign texts for a range of communicative contexts	3	5	
Fundamental	<a href="#">119467</a>	Use language and communication in occupational learning programmes	3	5	
Fundamental	<a href="#">119472</a>	Accommodate audience and context needs in oral/signed communication	3	5	
<b>Module 3: Numerical Skills (Credits: 16)</b>					
Fundamental	<a href="#">9015</a>	Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life related problems	4	6	16
Fundamental	<a href="#">9016</a>	Represent analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	4	4	
Fundamental	<a href="#">7468</a>	Use mathematics to investigate and monitor the financial aspects of personal, business, national and international issues	4	6	
<b>Module 4: Basic Child Knowledge (Credits: 18)</b>					
Core	<a href="#">244469</a>	Provide care for babies, toddlers and young children	4	10	18
Core	<a href="#">244484</a>	Demonstrate knowledge and understanding of the development of babies, toddlers and young children	4	8	
<b>Module 5: Environment and Care (Credits: 41)</b>					
Core	<a href="#">244468</a>	Prepare resources and set up the environment to support the development of babies, toddlers and young children	3	5	41
Core	<a href="#">244472</a>	Prepare Early Childhood Development programmes with support	4	6	
Core	<a href="#">244475</a>	Observe and report on child development	4	6	
Core	<a href="#">244485</a>	Design activities to support the development of babies, toddlers and young children	5	8	
Core	<a href="#">244480</a>	Facilitate the holistic development of babies, toddlers and young children	4	16	
<b>Module 6: Support to Families (Credits: 13)</b>					
Elective	<a href="#">244259</a>	Support children and adults living with HIV and AIDS	3	8	13
Core	<a href="#">244462</a>	Work with families and communities to support Early Childhood Development	3	5	
<b>Module 7: Numeracy, Literacy &amp; Life Skills in Grade R (Credits: 45)</b>					
Elective	<a href="#">244256</a>	Facilitate a Numeracy Learning Programme in the Reception Year	5	15	45
Elective	<a href="#">244257</a>	Facilitate a Literacy Learning Programme in the Reception Year	5	15	
Elective	<a href="#">244260</a>	Facilitate a Life Skills Learning Programme in the Reception Year	5	15	
					<b>173</b>
<b>OPTIONAL Module 8: Child Care Management (Credits: 21)</b>					
Elective	<a href="#">244478</a>	Manage an Early Childhood Development service	5	5	21
Elective	<a href="#">114592</a>	Produce business plans for a new venture	4	8	
Elective	<a href="#">114583</a>	Develop, implement and evaluate a marketing strategy for a new venture	4	8	

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## Practical Component

A certain number of hours practical work at an ECD Centre/Grade R facility/pre-school is compulsory. Those who are already working in a nursery school/crèche/pre-school environment can complete the practical hours during their normal working hours. Those who are not employed by such a facility can approach a nursery school/crèche/pre-school to allow them the opportunity to complete the practical hours.

## What does the Practical Component (Summative Assessment Summary) Entail?



### Module 1: Communication

- Research project (own time)
- Presentation at school – 1 hour

### Module 2: Communication Second Language

- Vergadering by werkplek – 1 uur
- Verslag oor opleidingsmoontlikhede – eie tyd
- Aanbieding oor vorige verslag by skool – 1 uur

(Presentations for Mod 1 and 2 as well as workplace meeting can be done in the same day and then Mod 1 can be submitted together with Mod 2 – if RPL is not done on any of these)

### Module 3: Numerical Skills

- Written assignment done in own time
- Submit report on the influence of economics on the school – own time

### Module 4: Basic Child Knowledge:

- Report on how the ECD Facility adhere to legal requirements, write essay on safety measures, answer questions on basic care – at least a 3 hour meeting to determine this
- Information session to parents on child rights – 2 hours, should be done late afternoon or evening when parents are available

### Module 5: Environment and Care

- Plan activities – own time
- Set up and perform activities – 2 days in ECD facility
- Reflect on activities – own time
- Prepare weekly programmes – own time
- Implement weekly programme – 1 week in ECD facility
- Reflect on programmes – own time
- Observe a child – 1 week in ECD facility
- Provide feedback to the child's parents – 1 hour, preferably late afternoon or evening when parents are available

### Module 6: Support to families

- Parents meeting or workshop – 2 hours, preferably late afternoon or evening when parents are available
- Write a newsletter – own time
- Draw up an HIV/AIDS policy – own time

### Module 7: Gr R Practitioner

- Plan and prepare all activities for 1 week for Grade R – own time
- Implement planned activities and assess 2 children on these activities – 1 week in ECD facility
- Evaluate programmes – own time

### Module 8: Child Care Management (Optional Module)

- Plan and prepare for own childcare facility – own time
- Draw up a Code of Ethics, Vision Statement, Long- and Short-Term Goals and a Business Plan – own time
- Analyse and Develop a Marketing Strategy for your ECD facility, including marketing plan, survey or questionnaire - own time

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## Learning Material and Assessment

The learning material consists of a learner guide and a portfolio of evidence for completion by the learner. The learner will keep the learner guide and the completed portfolio of evidence which must be returned to ENJO Consultants for assessment.

Portfolios for each module will be assessed and the results uploaded to ETDP SETA as the learner hands in the portfolio for assessment. This means that the learner does not need to wait to complete the full qualification before assessment and certification takes place. A certificate and a statement of results will be issued per module to competent learners as the portfolios are assessed and verified.

## Does one need to write exams?

- No, one does not need to write exams, the Portfolio of Evidence will be assessed to determine competence.
- A portfolio of evidence (PoE) will be completed for each module and submitted for assessment.

## What is a Portfolio of Evidence (PoE)?

- As the name implies, the Portfolio of Evidence contains different types of evidence for different purposes.
- The Portfolio of Evidence contains various questions and activities which are completed by the learner.
- All questions in the Portfolio of Evidence are covered in the Learner Guide.

## How do I know that ENJO Consultants ECD Practitioner training is recognised?

- ENJO Consultants are accredited with the ETDP SETA to offer this qualification: Accreditation No: ETDP10602.
- On successful completion of the programme, ENJO Consultants will upload your results onto the ETDP database and you will receive a certificate.
- The ETDP SETA will capture your results on the National Learner Record Database (NLRD) and issue a Statement of Results (SoR) that will reflect the credits you have earned.

## South African Council for Educators (SACE) Registration

The South African Council for Educators (SACE) does register Grade R teachers with the Qualification 58761, Further Education & Training Certificate: Early Childhood Development if the qualification is obtained from an accredited institution. The following questions are answered on SACE's website

<https://www.sace.org.za/pages/registration-faq>

### Q: What qualification should the ECD educator possess?

A: An ECD qualification at NQF level 4 from an accredited institution.

## Bookings and Enquiries

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