

**50331**

**National Certificate:**

**Occupationally-Directed Education Training and Development Practices**

**NQF Level 06**

Credits: 187  
Duration: 1 Year  
Type: **Advanced Certificate**

**Accreditation**  
Education, Training and Development  
Practices Sector (ETDP SETA)  
Accreditation No: ETDP10602

### Entry Requirements

- Minimum of a National Certificate or Diploma at level 5 or higher in any field.
- It is assumed that practitioners have expertise in the subject/occupation field in which they intend to provide education, training and development, at a level required to engage meaningfully in ETD within that field.

### Who is this training for?

- Those wishing to obtain a SAQA registered qualification in education and training in the workplace.
- This qualification is for those who are qualified at Certificate, Diploma or Degree level within the Higher Education and Training (HET) band in an academic or occupational area, and wish to act in a variety of Education, Training and Development (ETD) related roles at a high level.



Workplace education, training and development are carried out to a large degree by people who are qualification in their subject area, but little or no formal qualifications in the educational field. This qualification will meet the demand for quality Education Training and Development practices at a high level.

Candidates for this advanced certificate will gain recognition for the essential competencies required at levels 5, 6 and 7 as represented by this qualification. This particular qualification will fill a vital gap within the ODETD field, serving a similar need to the Post Graduate Certificates and Diplomas in Education. This qualification will also be very useful for Further Education and Training (FET) College lecturers who may not have formal ETD qualifications, as well as for high level Skills Development Facilitators.

Candidates for this qualification will add to their non-ETD qualifications to obtain the NC: ODETD level 6. Some holders of the NC: ODETD level 5 may choose to move on to the NC: ODETD level 6.

### Skills and Knowledge Acquired

This Certificate includes competencies across all the ETD roles, with the opportunity to specialise at a high level in two or more of the following roles:

- Learning Design and Development
- Learning Facilitation
- Assessment
- Strategic Management
- Quality Assurance
- Standards Setting and Qualification Design
- Skills Development Facilitation

*Assessors, Moderator and SDF Practitioners can register at the various SETA's upon completion.*

### ENJO Consultants (Pty) Ltd

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ENJO ODETD 50331 Adv Cert L6  
Brochure v 2020-01

ETDP SETA: ETDP10602 | MICT SETA: ACC/2015/07/0048 | SABPP: 58116L125EC | QCTO: QCTOSDP00180907-1302



## What does the ODETDP Level 6 Certificate programme entail?

The unit standards for this advanced certificate have been grouped together into modules (skills programmes).

Type	ID	Title	NQF Level	Credits	Credits per Module
<b>Module 1: Understanding Outcomes Based Education</b>					
Core	<a href="#">263976</a>	Demonstrate understanding of the outcomes-based education and training approach within the context of a National Qualifications Framework.	5	5	5
<b>Module 2: Complete a Research Assignment</b>					
Fundamental	<a href="#">10301</a>	Complete a research assignment.	6	20	20
<b>Module 3: Facilitator Training Programme</b>					
Core	<a href="#">117871</a>	Facilitate learning using a variety of given methodologies.	5	10	10
<b>Module 4: Assessor Training Programme</b>					
Core	<a href="#">115753</a>	Conduct outcomes-based assessment.	5	15	15
<b>Module 5: Moderator Training Programme</b>					
Elective	<a href="#">115759</a>	Conduct moderation of outcomes-based assessments.	6	10	10
<b>Module 6: Guide Learners</b>					
Core	<a href="#">117874</a>	Guide learners about their learning, assessment and recognition opportunities.	5	6	6
<b>Module 7: Design &amp; Develop Learning Material Training Programme</b>					
Core	<a href="#">123397</a>	Evaluate a learning intervention using given evaluation instruments.	5	10	45
Elective	<a href="#">123401</a>	Design outcomes-based learning programmes.	6	15	
Elective	<a href="#">123394</a>	Develop outcomes-based learning programmes.	5	10	
Elective	<a href="#">115755</a>	Design and develop outcomes-based assessments.	6	10	
<b>Module 8: Skills Development Facilitator Training Programme</b>					
Core	<a href="#">15217</a>	Develop an organisational training and development plan.	5	6	39
Core	<a href="#">15218</a>	Conduct an analysis to determine outcomes of learning for skills development and other purposes.	6	4	
Core	<a href="#">15221</a>	Provide information and advice regarding skills development and related issues.	5	4	
Elective	<a href="#">15227</a>	Conduct skills development administration in an organisation.	4	4	
Elective	<a href="#">15228</a>	Advise on the establishment and implementation of a quality management system for skills development practices in an organisation	5	10	
Elective	<a href="#">15232</a>	Coordinate planned skills development interventions in an organisation.	6	6	
Elective	<a href="#">252041</a>	Promote a learning culture in an organisation.	5	5	
<b>Module 9: Define standards for assessment, education, training, and development</b>					
Core	<a href="#">117856</a>	Define standards for assessment, education, training, and development.	6	8	8
<b>Module 10: Evaluation &amp; Promotion of Training Providers and Programmes</b>					
Elective	<a href="#">123400</a>	Evaluate and promote education training and development (ETD) providers, services and products for organisational use.	6	5	5
<b>Module 11: Quality Assurance and QMS</b>					
Elective	<a href="#">123391</a>	Develop education, training and development (ETD) policies and procedures for an organisation.	6	12	12
<b>Module 12: Design and develop instruments to evaluate education, training and development</b>					
Core	<a href="#">123392</a>	Design and develop instruments to evaluate education, training and development.	6	12	12
<b>Total</b>					<b>187</b>

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## How is this qualification completed?

This qualification can be completed as following:

- **Class Attendance**
  - This option is available to corporates and individuals.
- **Distance Learning**
  - This option is available to corporates and individuals.
- **Recognition of Prior Learning (RPL)**
  - Qualifying learners may be able to complete the qualification as RPL.
- **Learnerships**
  - Qualifications can be presented for corporates as learnerships.
- **Support**
  - Support is available to learners via Skype, email, phone or setting up an appointment to meet with one of our facilitators for guidance.

## I have credits towards this qualification and a statement or results, does it count?

Those who have completed some modules contained in this qualification are welcome to request a custom quote for the modules that wish to complete by emailing us a request for such a quote along with their statement of results.

## When can I enrol/book for training?

- Training can be enrolled for at any time of the year.

## Does one need to write exams?

No, one does not need to write exams, the portfolio will be assessed to determine competence.

## Assessment, Verification and Certification

- The Portfolios of Evidence will be assessed by a registered assessor.
- Each module will be assessed as it is completed.
- When the learner is declared competent, the assessor will forward the assessment report to the learner and the Portfolio of Evidence will be submitted to the ENJO Moderator for moderation.
- Results need to be verified by the SETA before the Statement of Results (SoR) and certificate are issued.
- On successful completion of all the modules, ENJO Consultants will upload your results onto the ETDP database and you will receive a certificate.
- The ETDP SETA will capture your results on the National Learner Record Database (NLRD) and issue a Statement of Results (SoR) that will reflect the credits you have earned as well as a certificate.

### Bookings and Enquiries

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