

|                      |  |  |
|----------------------|--|--|
| <b>Qualification</b> | 97542  | <b>NQF Level 04</b>  |
|                      | Occupational Certificate:<br>Early Childhood Development<br>Practitioner | Credits: 131<br>Duration: 1 Year (Part-Time)   |
|                      |  | <b>Accreditation</b><br>Quality Council for Trades and Occupations (QCTO)<br>Accred No: 07-QCTO/SDP110822-7183 |

### Entry Requirements

- National Certificate Vocational (NCV) at NQF Level 3.
- Any other NQF Level 3 qualification as a minimum.

### Who is this training for?

- People who wish to enter and/or continue learning in the early childhood development field, which include the employed, under-employed but not qualified, and school leavers.
- Those wishing to gain recognition to practitioners at an entry level.
- Practitioners to increase their employment prospects within the Department of Basic Education.
- This qualification may also provide business opportunities to successful practitioners who may wish to establish early childhood centres and/or sites.
- Child-Minders
- Crèche Staff
- Playgroup and Pre-School Staff
- Special Education Needs Support Staff
- Au Pairs



The purpose of the SAQA Qualification 97542: Occupational Certificate: Early Childhood Development Practitioner qualification is to prepare a learner to operate as an Early Childhood Development Practitioner. An Early Childhood Development Practitioner plans and prepares early childhood activities, facilitates and mediates learning, observes and assesses the progress of children, and reflects on learning in an inclusive, play-based environment to support holistic development of children in different centre-based or non-centre-based settings.

See the structure of the qualification on page 3 and 4.

### How is this Training Programme Completed and What Is the Duration?

- Training can be provided to individuals or to corporates.
- Learners need to register for **the full qualification**.
- This qualification is to be completed in one year.

#### For Individuals:

- Should support be required, support is available to learners via MS Teams, email, phone or setting up an appointment to meet with one of our facilitators for guidance.
- Learners will be required to work through the study guide and portfolio of evidence.
- The learner will be required to submit the portfolio of evidence for assessment. The portfolio of evidence contains proof of your ability to apply the newly acquired knowledge and skills in the workplace. The questions in the Portfolio of Evidence are all covered in the learner guide.

#### Group Bookings, Educational/Institutional or Corporate Bookings:

- Training classes can be arranged for groups, companies and learnerships.

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Accreditations: QCTO | ETDP SETA | MICT SETA | Services SETA | SABPP

## What is Included?

- Learner Guide
- Portfolio of Evidence
- Assessment
- External Moderation/Verification

## What is a Portfolio of Evidence (PoE)?

- As the name implies, the Portfolio of Evidence contains different types of evidence for different purposes.
- The Portfolio of Evidence contains various questions and activities which are completed by the learner.

## Workplace Experience

Learners will be responsible to source a suitable workplace to complete the workplace assignments. A logbook will need to be completed. The portfolio makes provision for logbook.

## How is this Qualification Obtained?

To obtain this qualification the follow steps need to be completed:

## How is this Qualification Completed?

| Step 1   | Step 2  | Step 3   | Step 4   |
|--|---|--|--|
| <ul style="list-style-type: none"> <li>• Contact Learners attend contact sessions (face-to-face or virtual).</li> <li>• Distance learners work through learning material.</li> </ul> | <ul style="list-style-type: none"> <li>• Submit Portfolio of Evidence (PoE) for assessment once completed.</li> </ul> | <ul style="list-style-type: none"> <li>• Once declared competent for the portfolio(s), the training provider will issue a statement of results.</li> <li>• This is a pre-requisite to complete the External Integrated Summative Assessment (EISA).</li> </ul> | <ul style="list-style-type: none"> <li>• Training Provider applies to QCTO for the student to complete the EISA.</li> <li>• Once found competent for the EISA, QCTO will issue certification.</li> </ul> |

## Articulation Options

- Horizontal Articulation: Further Education and Training Certificate: Early Childhood Development, NQF Level 4.
- Vertical Articulation: National Diploma, Early Childhood Development, NQF Level 5.

## Exit Level Outcomes

1. Plan and prepare broad-phase learning environment and stimulating activities that meet the holistic needs of all children in centre-based or non-centre-based settings.
2. Facilitate and mediate all aspects of the daily programme in a centre-based or non-centre based setting.
3. Observe, assess and record each child's progress.
4. Compile a report of each child's progress.
5. Maintain and promote the well-being, health, nutrition, safety and protection of children.

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## 97542: Occupational Certificate: Early Childhood Development Practitioner, NQF Level 4, 131 Credits: Structure

The qualification 97542, Occupational Certificate: Early Childhood Development Practitioner, NQF Level 4, 131 Credits have been grouped into 7 Modules as follows:

| Component           | Reference              | Description   | NQF Level | Credits   |
|---------------------|------------------------|---|-----------|-----------|
| <b>Module 01</b>    |                        |   |           |           |
| Knowledge Component | <b>234201000-KM-01</b> | <b>Introduction to the Early Childhood Development Sector</b>   | <b>4</b>  | <b>4</b>  |
|                     | KM-01-KT01             | The Landscape of Early Childhood Development  |           |           |
|                     | KM-01-KT02             | Essential Package for Early Childhood Development   |           |           |
| Practical Component | <b>234201000-PM-01</b> | <b>Plan and Prepare Inclusive Educational Activities and Routines Using an Approved Programme Based on the Curriculum Framework</b> | <b>4</b>  | <b>12</b> |
|                     | PM-01-PS01             | Plan and Prepare Activities and Routines Using an Approved Programme Based on the National Curriculum Framework                     |           |           |
| Work Experience     | <b>234201000-WM-01</b> | <b>Learning Programme and Routines Planning and Preparation Process</b>   | <b>4</b>  | <b>13</b> |
|                     | WM-01-WE01             | Plan and Prepare Inclusive Educational Activities and Routines, Under Supervision Over a Period of 4 Weeks for 2 Broad Phases       |           |           |
|                     | WM-01-WE02             | Record Educational Activities and Routines  |           |           |
| <b>Module 02</b>    |                        |   |           |           |
| Knowledge Component | <b>234201000-KM-02</b> | <b>Theories and Perspectives of Child Development</b>   | <b>5</b>  | <b>6</b>  |
|                     | KM-02-KT01             | Child Development   |           |           |
| Practical Component | <b>234201000-PM-02</b> | <b>Facilitate and Mediate Active Learning in an Integrated and Holistic Learning Programme</b>                                      | <b>5</b>  | <b>9</b>  |
|                     | PM-02-PS01             | Facilitate Active Learning in an Integrated and Holistic Learning Programme   |           |           |
|                     | PM-02-PS02             | Mediate Active Learning in an Integrated and Holistic Learning Programme  |           |           |
|                     | PM-02-PS03             | Display Professional Personal Behaviour for Quality Care and Education of Children  |           |           |
| Work Experience     | <b>234201000-WM-02</b> | <b>Processes of Facilitating and Mediating the Learning Programme in a Variety of Contexts</b>                                      | <b>4</b>  | <b>15</b> |
|                     | WM-02-WE01             | Facilitate and mediate all aspects of the daily programme, including routines, under supervision, for a period of 2 months          |           |           |
| <b>Module 03</b>    |                        |   |           |           |
| Knowledge Component | <b>234201000-KM-03</b> | <b>Planning and Programme Development in Early Childhood Settings</b>   | <b>4</b>  | <b>8</b>  |
|                     | KM-03-KT01             | Early Childhood Learning Environments   |           |           |
|                     | KM-03-KT02             | Equality, Diversity and Inclusion in Childhood Development  |           |           |
|                     | KM-03-KT03             | Early Childhood Development Programmes  |           |           |
| Practical Component | <b>234201000-PM-03</b> | <b>Observe, Assess, Record and Report Each Child's Progress According to the Age and Stage</b>                                      | <b>4</b>  | <b>4</b>  |
|                     | PM-03-PS01             | Observe and Assess the Child's Behaviour and Progress   |           |           |
|                     | PM-03-PS02             | Record and Report on Each Child's Progress According to the Age and Stage   |           |           |
|                     |                        |   |           |           |

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| Component             | Reference              | Description  | NQF Level | Credits   |
|-----------------------|------------------------|--|-----------|-----------|
| Work Experience       | <b>234201000-WM-03</b> | <b>Processes of Observation, Assessment, Recording and Reporting on Children's Learning and Development</b>  | <b>4</b>  | <b>7</b>  |
|                       | WM-03-WE01             | Observe and Assess Child Behaviour and Development Under Supervision for at least a Six-Month Period, Focusing on Strengths, with the Aim of Further Developing these, and Supporting Challenges |           |           |
|                       | WM-03-WE02             | Record and Report on Each Child's Progress According to His/Her Broad Phase  |           |           |
| <b>Module 04</b>      |                        |  |           |           |
| Knowledge Component   | <b>234201000-KM-04</b> | <b>Facilitation and Mediation of Active Learning</b>   | <b>5</b>  | <b>12</b> |
|                       | KM-04-KT01             | Facilitation and Mediation in Early Childhood Development  |           |           |
| Application Component | <b>242401001-PM-04</b> | <b>Support and Promote the Health, Nutrition, Safety, Protection and Well-Being of Children</b>  | <b>4</b>  | <b>12</b> |
|                       | PM-04-PS01             | Promote the Safety and Protection of Children  |           |           |
|                       | PM-04-PS02             | Support Child Nutrition  |           |           |
|                       | PM-04-PS03             | Promote and Support the Health of Children   |           |           |
|                       | PM-04-PS04             | Maintain a Healthy and Hygienic Environment for Children   |           |           |
| Work Experience       | <b>234201000-WM-04</b> | <b>Processes and Procedures of Promoting the Health, Nutrition, Safety, Protection and Well-Being of Children in an Early Childhood Development Setting</b>                                      | <b>4</b>  | <b>10</b> |
|                       | WM-04-WE01             | Support the Promotion of Health and Hygiene of Children in an Early Childhood Development Setting Over a Period of 2 Months  |           |           |
|                       | WM-04-WE02             | Support the Promotion of Safety and Protection in an Early Childhood Development Setting   |           |           |
|                       | WM-04-WE03             | Support the Promotion of Nutrition of Children in an Early Childhood Development Setting   |           |           |
| <b>Module 05</b>      |                        |  |           |           |
| Knowledge Component   | <b>234201000-KM-05</b> | <b>Observation and Assessment in Early Childhood Development</b>   | <b>4</b>  | <b>4</b>  |
|                       | KM-05-KT01             | Observation in Early Childhood Development   |           |           |
|                       | KM-05-KT02             | Assessment and Recording on Child Progress   |           |           |
|                       | KM-05-KT03             | Develop Professionalism through Reflecting and Improving on own Practice   |           |           |
| Practical Component   | <b>234201000-PM-05</b> | <b>Build and Maintain Collaborative Relationships with Parents and Other Service Providers</b>   | <b>4</b>  | <b>3</b>  |
|                       | PM-05-PS01             | Identify and Establish Partnerships with Parents and Support Structures  |           |           |
| <b>Module 06</b>      |                        |  |           |           |
| Knowledge Component   | <b>234201000-KM-06</b> | <b>Promotion of Health, Safety and Well-Being of Children</b>  | <b>4</b>  | <b>6</b>  |
|                       | KM-06-KT01             | Health and Nutritional Needs of Children and Pregnant Women  |           |           |
|                       | KM-06-KT02             | Interventions to Promote the Health, Nutrition, Safety, Protection and Well-Being of Children  |           |           |
| Practical Component   | <b>234201000-PM-06</b> | <b>Prepare and Maintain Administrative Systems</b>   | <b>3</b>  | <b>3</b>  |
|                       | PM-06-PS01             | Identify Relevant Administrative Information, Documentation, Processes and Systems   |           |           |
| <b>Module 07</b>      |                        |  |           |           |
| Knowledge Component   | <b>234201000-KM-07</b> | <b>Administration for Early Childhood Development Services and Programmes</b>  | <b>3</b>  | <b>3</b>  |
|                       |                        | Administration for Early Childhood Development Services and Programmes   |           |           |

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